

Application for the position of SUPERINTENDENT OF SCHOOLS

DIRECTIONS:

- Please submit the following application materials to the address indicated below:
Letter of interest, current resume, proof of administrative certification (SDA/SDL), completed application, three confidential letters of reference. (Letter writers should send reference directly to the address listed.)
- Applicants are requested not to contact members of the Oneida City School District Board of Education.

BACKGROUND INFORMATION - please print or type:

<i>Last Name</i>	<i>First</i>	<i>Middle</i>
<i>Present Employer</i>		<i>Title of Position</i>
<i>Business Phone</i>	<i>Business Email Address</i>	
<i>Cell Phone</i>	<i>Home Phone</i>	<i>Home Email Address</i>
<i>Business Address</i>		<i>Home Address</i>
<i>School District Enrollment</i>		<i>School District Annual Budget</i>
<i>Total Number of Employees</i>		

Deadline for all
application materials is:

MARCH 12, 2021

All materials should
be sent to:

Scott A. Budelmann
District Superintendent

Madison-Oneida
Board of Cooperative
Educational Services
4937 Spring Road
PO Box 168
Verona, NY 13478

email: cquinn@moboces.org

telephone: 315.361.5510

online application
available at:

www.moboces.org

PROFESSIONAL EDUCATION:

UNDERGRADUATE:

Institution	Major	Degree	Date

GRADUATE:

Institution	Major	Degree	Date

PROFESSIONAL PREPARATION:

CERTIFICATES:

<i>Title of Certificate(s)</i>	<i>Date Issued</i>	<i>Expiration Date</i>	<i>Valid in State of</i>

EMPLOYMENT RECORD:

List all experiences in reverse chronological order. Include both school and non-school experience and any military service.

<i>Organization</i>	<i>Position</i>	<i>Size</i>	<i>Dates - from/to</i>

Are you a United States Citizen?

☐ Yes

☐ No

Have you ever been convicted of a crime?

☐ Yes

☐ No

Have you ever been dismissed or asked to resign from any position?

☐ Yes

☐ No

If you answered yes to either of the last two questions, please attach an explanation to this application.

REFERENCES:

Please provide four (4) references (different from the three confidential references listed on the first page of this application) who are familiar with your work history. Preferably include at least one current or past school board member.

Name	Title	Address	Telephone

PHILOSOPHY STATEMENTS/WRITING SAMPLES:

Respond to the statements below in the manner, style, and technique of your choice. **Please attach your reply on a sheet of 8 1/2" x 11" paper.** Your responses should allow you an opportunity to share many of your thoughts and philosophies as you enter the application process for the Superintendent of the Oneida City School District.

1. *How would your previous experiences and knowledge help you provide leadership for the instructional program and management of the district?*
2. *Describe briefly why you are interested in being the Superintendent at Oneida City School District. What would you hope to accomplish in this District?*
3. *Please describe a situation where your communication style helped you overcome a difficult set of circumstances.*

I hereby affirm that the information provided on this application and accompanying resumé materials is true and complete to the best of my knowledge. I acknowledge that any false or misleading information, or significant omissions, may disqualify me from further consideration for employment, or be considered grounds for dismissal if investigated and/or discovered at a later date. I authorize the Oneida City School District to investigate and obtain copies of records relating to my employment history, credit record, and education, and to investigate any other information provided in connection with this application. I agree to cooperate in such investigation. I authorize all former employers, credit agencies, and educational institutions to provide job-related information to the Oneida City School District. I release them and the Oneida City School District from all liability for supplying or requesting such information as part of such an investigation.

Date: _____ Signature of Applicant: _____

The Oneida City School District is in compliance with Title IX and Section 504 and is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, disability, or any other legally protected status.

